



2. a) **Purpose of the Application**

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> New Lot Creation | <input type="checkbox"/> Lot Addition           | <input type="checkbox"/> Right-of-Way   | <input type="checkbox"/> Easement                 |
| <input type="checkbox"/> Lease            | <input type="checkbox"/> Validation Certificate | <input type="checkbox"/> Other: Specify | <input type="checkbox"/> Charge/Partial Discharge |

2. b) **Retained Lot Certificate**

**\*\* NEW – REQUEST FOR ADDITIONAL CERTIFICATES OF OFFICIAL \*\***

**PLANNING ACT REVISION SECTION 53**

**(42.1) If a consent has been given under this section to a conveyance of a part of a parcel of land and the consent did not stipulate that subsection 50(3) or (5) applies to any subsequent conveyance or other transaction, the clerk of the municipality or the Minister, as the case may be, shall give the same form of certificate described in subsection (42) to the applicant for the retained land resulting from the consent, if the applicant, in making the application for consent,**

- a) requests that the certificate be given; and
- b) provides a registrable legal description of the retained lands

**Please Note:**

- The need for an additional certificate should be confirmed/discussed with your solicitor.
- This request is to be made at the time of application being submitted.
- A FEE is required for the retained consent certificate issued. For current fee amounts on the retained certificate, call the Land Division Office at 613-966-1311, ext. 4002 or 4008 at the time of Certificate Issuance
- For each Certificate requested - the Owner's lawyer will provide a completed electronic transfer document in preparation and provide the required statement as set out in the Act (Section 14.2 O.Reg 786/21).

Yes      No      Request for Retained Lot Certificate

**IMPORTANT: County staff cannot advise regarding the applicability of an additional certificate for a retained lot. It is recommended that you discuss this with your solicitor.**

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g) If a lot addition, identify the lands to which the parcel will be added.

## 5. Land Uses/Features:

a) Are any of the following uses or features on the subject lands and/or within 500 metres of the subject lands: *(Please indicate if it applies with a 'Yes' and an 'N/A' if it does not. Any features indicated with a 'Yes' please identify on your sketch).*

	On Subject Lands	Within 500 Metres
An agricultural operation (any livestock facility, occupied or vacant, including manure storage) <b><i>If yes, please fill in information on page 9 for each operation.</i></b>		
A landfill (active or non-operating)		
A sewage treatment plant or waste stabilization pond		
A Municipal or Federal Airport (including an aerodrome)		
An active mine site or aggregate operation (within 1000 m) (specify mine site or aggregate operations)		
A rehabilitated or abandoned mine site or mine hazards		
Any industrial use		
Provincial Park or Crown Lands		
An active or abandoned rail line and/or trail		
A natural gas or petroleum pipeline		
A floodplain		
Significant wildlife habitat and/or significant habitat of Species at Risk (including but not limited to endangered and threatened species)		
Fish habitat		
A contaminated site		
Utility Corridor, electricity generating station, transformer etc.		
A Wellhead Protection Area (WHPA) or Intake Protection Zone (IPZ)		

b) Is the property located within 1 km (0.6 miles) of a First Nation Reserve?

☐ Yes ☐ No

c) Is there a Provincially Significant Wetland (Class 1, 2 or 3) on or within 120m of the subject lands?

☐ Yes ☐ No

d) Do the subject lands contain any known cultural heritage, archaeological resources and/or areas of archaeological potential?

☐ Yes ☐ No ☐ Unknown

e) If Yes to 5 d) does the application propose to develop lands within the subject lands that contain known cultural heritage, archaeological resources and/or areas of archaeological potential?

☐ Yes ☐ No ☐ Unknown

**If Yes to 5 d) and/or 5 e) please contact the Ministry of Citizenship and Culture to determine the need for any additional information or reports.**

**6. Former Land Use on the Subject Lands and Adjacent Lands**

a) Has there been an Industrial or Commercial Use or an Orchard on the subject lands or adjacent lands?

☐ Yes      ☐ No      ☐ Unknown

b) If yes, please provide details.

Use: \_\_\_\_\_

c) Has the grading of the subject lands been changed by adding/removing earth or other material(s)?

☐ Yes      ☐ No      ☐ Unknown

d) Has a gas station been located on the subject lands or adjacent lands at any time?

☐ Yes      ☐ No      ☐ Unknown

e) Has there been petroleum or other fuel stored on the subject lands or adjacent lands?

☐ Yes      ☐ No      ☐ Unknown

f) Is there any reason to believe the subject lands may have been contaminated by former uses on the site or adjacent lands?

☐ Yes      ☐ No      ☐ Unknown

g) If yes to any of 6 a) to f) has an Environmental Site Assessment (ESA) been conducted under the Environmental Assessment Act or has a Record of Site Condition (RSC) been filed?

☐ Yes      ☐ No      ☐ Unknown

**7. Previous Planning Applications**

a) Have the subject lands ever been the subject of an application for approval of a Minister's Zoning Order, Official Plan Amendment, Zoning By-Law Amendment, Plan of Subdivision, Site Plan Control, Consent, Minor Variance or any other application/approval under the Planning Act?

☐ Yes      ☐ No      ☐ Unknown

b) If yes to question 7 a) and known, provide the application file number, the status and decision made on this application: \_\_\_\_\_

c) Is this a resubmission of an application previously made under the Planning Act?

☐ Yes      ☐ No

If yes to 7 c) above, what was the previously approved Land Division File Number? B\_\_\_\_\_

**8. Land Use Classification**

a) Existing Official Plan designation of the subject lands: \_\_\_\_\_

b) Existing zoning category of the subject lands: \_\_\_\_\_

**9. Current Applications**

Is the owner or agent applying for additional consents on the subject lands concurrently with this application?

☐ Yes      ☐ No

a) If yes, and known, specify File Number: \_\_\_\_\_

b) Are the subject lands currently the subject of an application or an Official Plan Amendment, Zoning By-Law Amendment, Plan of Subdivision, Site Plan Control or Minor Variance (including applications before the Ontario Land Tribunal)?

☐ Yes      ☐ No      ☐ Unknown

c) If yes, and known, please specify the File No: \_\_\_\_\_

d) Is the application consistent with the Provincial Policy Statement?

☐ Yes      ☐ No      ☐ Unknown

How is the application consistent with the Provincial Policy Statement?

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e) Is this application consistent with the County of Hastings' Official Plan?

☐ Yes      ☐ No      ☐ Unknown

f) Are the subject lands subject to any easements and/or rights-of-way or restrictive covenants?

☐ Yes      ☐ No      ☐ Unknown

g) If yes to f) and known, specify the description of the easements/right-of-way or restrictive covenants and its effect on a separate schedule. (A copy of the registered document may be included).

Schedule Attached      ☐ Yes      ☐ No

h) Have you pre-consulted with the County of Hastings Planning Department, Local Municipality or any other Agency (i.e. Conservation Authority, Provincial Ministries)?

☐ Yes      ☐ No

i) If yes, please specify the agencies that you have pre-consulted with and provide a copy of any comments received:

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#### **10. Other Information/Planning Rationale**

Please provide other background information or planning justification that you think may be useful to the Planning Department (or to any agency) when reviewing and making a decision on the application \_\_\_\_\_

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**11. Additional Owners and Contact Information (if applicable)**

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**12. Benefiting Land Owners and Contact Information (if applicable)**  
**(Benefiting Owners must review and sign Page 10)**

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**13. Background for Validation Certificate Requests**

- a. If the application is regarding a Validation Certificate request, when did the contravention of Section 50 of the Planning Act, or a predecessor thereof occur?

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- b. Please describe the nature of the contravention (attach a schedule, if required). Please attach copies of all pertinent title documents.

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**14. Date of purchase of subject land:**

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**15. Sketch/Site Plan**

A sketch, drawn to scale, showing the boundaries and dimensions of the subject land, the designation of adjacent properties, roads, lands etc., and the location and description of all existing buildings and structures located on the property along with setbacks to the property boundaries, is required. All copies of the sketch or survey must be coloured – red for severed lots, green for retained, yellow for easements or rights-of-ways, and orange for benefiting lot (when it is a consent for a lot addition).

Sketch Enclosed ☐

**PART A: OWNER ACKNOWLEDGEMENT AND CONSENT**

**\*\* When applying for a lot addition, a completed 'Acknowledgement of Application' (page 10) by the owner(s) of the benefiting property is required to be submitted with the application.**

To be completed by all registered owner(s).

I/We \_\_\_\_\_, the registered owners of the property described as

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**Collection, Use and Disclosure of Information**

- a) acknowledge that personal information collected on this form is collected pursuant to the Planning Act, R.S.O. 1990, c.P.13 for the purpose of processing this planning application;
- b) acknowledge that it is the practice of the County of Hastings, in accordance with section 1.0.1 of the *Planning Act*, R.S.O. 1990, c.P.13, to provide public access to all planning applications and documents, including but not limited to reports, studies and drawings, required by the County of Hastings in support of this application ("Supporting Documentation") and provided to the County by me, my agents, my consultants and my solicitors;
- c) in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, consent to the use and disclosure of this application and any Supporting Documentation, inclusive of any personal information, to any person or entity, in any manner chosen by the County, including copying, posting on the County's website, advertising in a newspaper, routine distribution to members of Council, and in staff reports, or releasing to a third party upon third party request;
- d) grant the County permission to reproduce, in whole or in part, the application and Supporting Documentation for internal use, inclusion in staff reports, distribution to the public for the purpose of public consultation or any other use associated with the purpose of review and implementation of the application;

**Authority to Enter Land and Photograph**

- e) grant the County of Hastings and/or the local municipality and/or their agents permission to attend, photograph and conduct inspections of the lands subject to this application as part of the County's review and processing of this application;

**Appointment of Authorized of Agent (if applicable)**

- f) appoint and authorize \_\_\_\_\_ (please print name of Agent), to act as my/our agent with regard to this Application for Consent to the County of Hastings, including but not limited to receiving all correspondence, attending any hearings, fulfilling any conditions and providing any approvals or consents and ratify, confirm and adopt as my/our own, the acts, representations, replies and commitments made by the agent on my/our behalf.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Witness:  
(Print)

\_\_\_\_\_  
Signature of registered Owner or Signing Officer  
\* I have the authority to bind the Corporation

\_\_\_\_\_  
Witness:  
(Print)

\_\_\_\_\_  
Signature of registered Owner or Signing Officer  
\* I have the authority to bind the Corporation

## Declaration

**This section must be signed before a Commissioner for Taking Affidavits or a designated Official.  
(i.e. Clerk of the Municipality, Lawyer etc.)**

I/We \_\_\_\_\_ of the City/Town of \_\_\_\_\_  
\_\_\_\_\_ in the County/Region/Municipality of \_\_\_\_\_ solemnly  
declare that all of the statements contained in this application are true , and I make this solemn declaration as  
if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the

\_\_\_\_\_ of \_\_\_\_\_ )  
In the \_\_\_\_\_ of \_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ )

\_\_\_\_\_  
Owner(s) or Agent or Signing Officer  
\* I have the authority to bind the Corporation

\_\_\_\_\_  
Commissioner of Oaths  
(Affix Commissioner Stamp below)

\_\_\_\_\_  
Owner(s) or Agent or Signing Officer  
\* I have the authority to bind the Corporation

\* Where the owner is a firm or corporation, the person signing this instrument shall state that he/she has authority to bind the corporation of affix the corporate seal.

***Personal information contained on this form is legally authorized under Sec.53 of the Planning Act and O.Reg.197/96 for the purpose of processing your planning application and will become part of a public record.***

***Pursuant to Sec.1.0.1 of the Planning Act, and in accordance with Sec.32(e) of the Municipal Freedom of Information and Protection of Privacy Act the County of Hastings may make all planning applications and supporting material available to the public in hard copy or electronically. If you have any questions about the collection, use or disclosure of this information by the County of Hastings, please contact the Clerk, County of Hastings, 235 Pinnacle Street, Belleville, Ontario K8N 3A9.***

**MDS I DATA COLLECTION FORM**

(Complete if there is an existing livestock facility that is vacant or occupied within 1000m)

**Farm Contact Information**

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Telephone: \_\_\_\_\_

**General Information**

Size of Barn: \_\_\_\_\_

Distance from livestock facility to new lot line and/or building envelope: \_\_\_\_\_

Distance from manure storage to the new lot line and/or building envelope: \_\_\_\_\_

**Livestock Information:**

Type of Livestock	Maximum Housing Capacity	Manure System (check box that applies)			
		Covered Tank	Open Liquid Tank	Earthen Manure Storage	Other ** (see below)
<b>DAIRY</b> [ ] Milking Cows [ ] Heifers					
<b>BEEF</b> [ ] Cows (Barn confinement) [ ] Cows (Barn with yard) [ ] Feeders (Barn confinement) [ ] Feeders (Barn with yard)					
<b>SWINE</b> [ ] Sows [ ] Weaners [ ] Feeder Hogs					
<b>POULTRY</b> [ ] Chicken Broiler/Roaster [ ] Caged Layers [ ] Chicken Breeder Layers [ ] Pullets [ ] Meat Turkeys (>10kg) [ ] Meat Turkeys (5-10kg) [ ] Meat Turkeys (< 5 kg) [ ] Turkeys Breeder Layers					
<b>SHEEP</b> [ ] Adult Sheep [ ] Feeder lambs					
<b>GOATS</b> [ ] Adult Goats [ ] Feeder Goats					
<b>HORSES</b>					
<b>OTHER (Specify)</b>					

Describe type of manure storage: \_\_\_\_\_

## ACKNOWLEDGEMENT OF APPLICATION

**\*\*Benefiting property owner(s) to complete for a consent application creating a lot addition.**

I/We \_\_\_\_\_, the registered owners of the benefiting property described as \_\_\_\_\_

### Purpose and Effect of the Application

- a) acknowledge that this application for a lot addition accurately reflects the proposed parcel of land to be added to the benefiting land described above;

### Collection, Use and Disclosure of Information

- b) acknowledge that personal information collected on this form is collected pursuant to the Planning Act, R.S.O. 1990, c.P.13 for the purpose of processing this planning application;
- c) acknowledge that it is the practice of the County of Hastings, in accordance with section 1.0.1 of the *Planning Act*, R.S.O. 1990, c.P.13, to provide public access to all planning applications and documents, including but not limited to reports, studies and drawings, required by the County of Hastings in support of this application ("Supporting Documentation") and provided to the County by me, my agents, my consultants and my solicitors;
- d) in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, consent to the use and disclosure of this application and any Supporting Documentation, inclusive of any personal information, to any person or entity, in any manner chosen by the County, including copying, posting on the County's website, advertising in a newspaper, routine distribution to members of Council, and in staff reports, or releasing to a third party upon third party request;
- e) grant the County permission to reproduce, in whole or in part, the application and Supporting Documentation for internal use, inclusion in staff reports, distribution to the public for the purpose of public consultation or any other use associated with the purpose of review and implementation of the application;

### Authority to Enter Land and Photograph

- f) grant the County of Hastings and/or the local municipality and/or their agents permission to attend, photograph and conduct inspections of the lands subject to this application as part of the County's review and processing of this application;

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Witness:  
(Print)

\_\_\_\_\_  
Signature of registered Owner or Signing Officer  
\* have the authority to bind the Corporation

\_\_\_\_\_  
Witness:  
(Print)

\_\_\_\_\_  
Signature of registered Owner or Signing Officer  
\* I have the authority to bind the Corporation

\* Where the owner is a firm or corporation, the person signing this instrument shall state that he/she has authority to bind the corporation or affix the corporate seal.